All ADA Unsent Claims Report

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Overview

There will be times when a claim will be created but not printed or sent. It is good practice to print or send the claim as soon as it is created; however, when that doesn't happen, this report can be run to show you which claims have not been sent.

Detailed Instructions

To open the report, click **Reporting Tools** from the top menu bar, then select **Insurance** and **All ADA Unsent Claims**

If you automatically want to print all unprinted claims, you can do that directly by using the **Print All Unprinted Insurance Claims** menu item under the **Insurance** menu.

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