

Moving operatory columns on the calendar

767 [TDO KB](#) February 25, 2026 [Calendar](#), [Program Setup](#) 5.60K

Overview

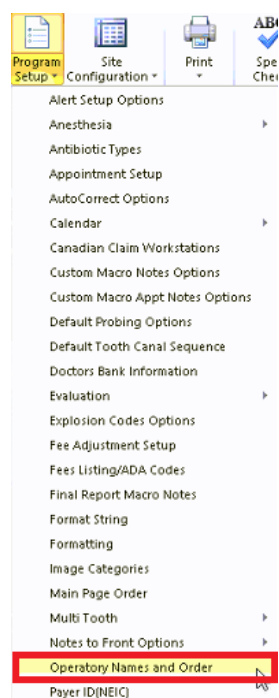
Change the order of columns in the calendar by going to [Setup>Program Setup>Operator Names]. Once the order is set, the calendar will display the same order. All the data will go with the correct operatory.

This feature is available in TDO 12.346 and above.

Detailed Instructions

Go to [Setup>Program Setup>Operator Names and Order]

Select one of the rows by clicking in the leftmost column, then use the “Up” and “Down” buttons to reorder the operatory columns as needed.



Operator Names

☒ Operator Names tied to location

Select a row, click up or down and save to re-order

Up Down Save this order

Number	Name of Op	Location:
10	Op 1	ONE
20	Op 2	ONE
30	Op 4	TWO
40	Op 3	ONE
50	Op 6	TWO
60	Op 7	ONE
70	Op 8	TWO
80	Op 9	ONE
90	Op 10	ONE
100	Op 11	ONE
110	Op 12	ONE
120	Reschedule	ONE
130	Cancelled	TWO
		ONE

Record: 14 of 14 No Filter Search

Alternatively, you can edit the values in the 'Number' field to reorder the operator list. The lowest Number will be the leftmost tab on the calendar, and the highest Number will be the rightmost tab.

Operator Names

☒ Operator Names tied to location

Select a row, click up or down and save to re-order

Up Down Save this order

Number	Name of Op	Location:
30	Op 1	ONE
40	Op 2	ONE
50	Op 4	TWO
60	Op 3	ONE
70	Op 6	TWO
80	Op 7	ONE
90	Op 9	ONE
100	Op 8	TWO
110	Op 11	ONE
120	Op 10	ONE
130	Op 12	ONE
1	Reschedule	ONE
2	Cancelled	TWO
		ONE

After you've finished reordering the operator columns, click "Save this order" and close the Operator Names window.

Operator Names

☒ Operator Names tied to location

Select a row, click up or down and save to re-order

Up Down Save this order

Operator Names

☒ Operator Names tied to location

Select a row, click up or down and save to re-order

Up Down Save this order

Number	Name of Op	Location:
10	Cancelled	TWO
20	Reschedule	ONE
30	Op 1	ONE
40	Op 2	ONE
50	Op 4	TWO
60	Op 3	ONE
70	Op 6	TWO
80	Op 7	ONE
90	Op 9	ONE
100	Op 8	TWO
110	Op 11	ONE
120	Op 12	ONE
130	Op 10	ONE
*		ONE

Open the Calendar, and the operatories will show in the new order that you have specified.

Cancelled	Reschedule	Op 1	Op 2	Op 4	Op 3	Op 6	Op 7	Op 9	Op 8
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To add new operator columns, see [this article](#).

Online URL: <https://kb.tdo4endo.com/article.php?id=767>