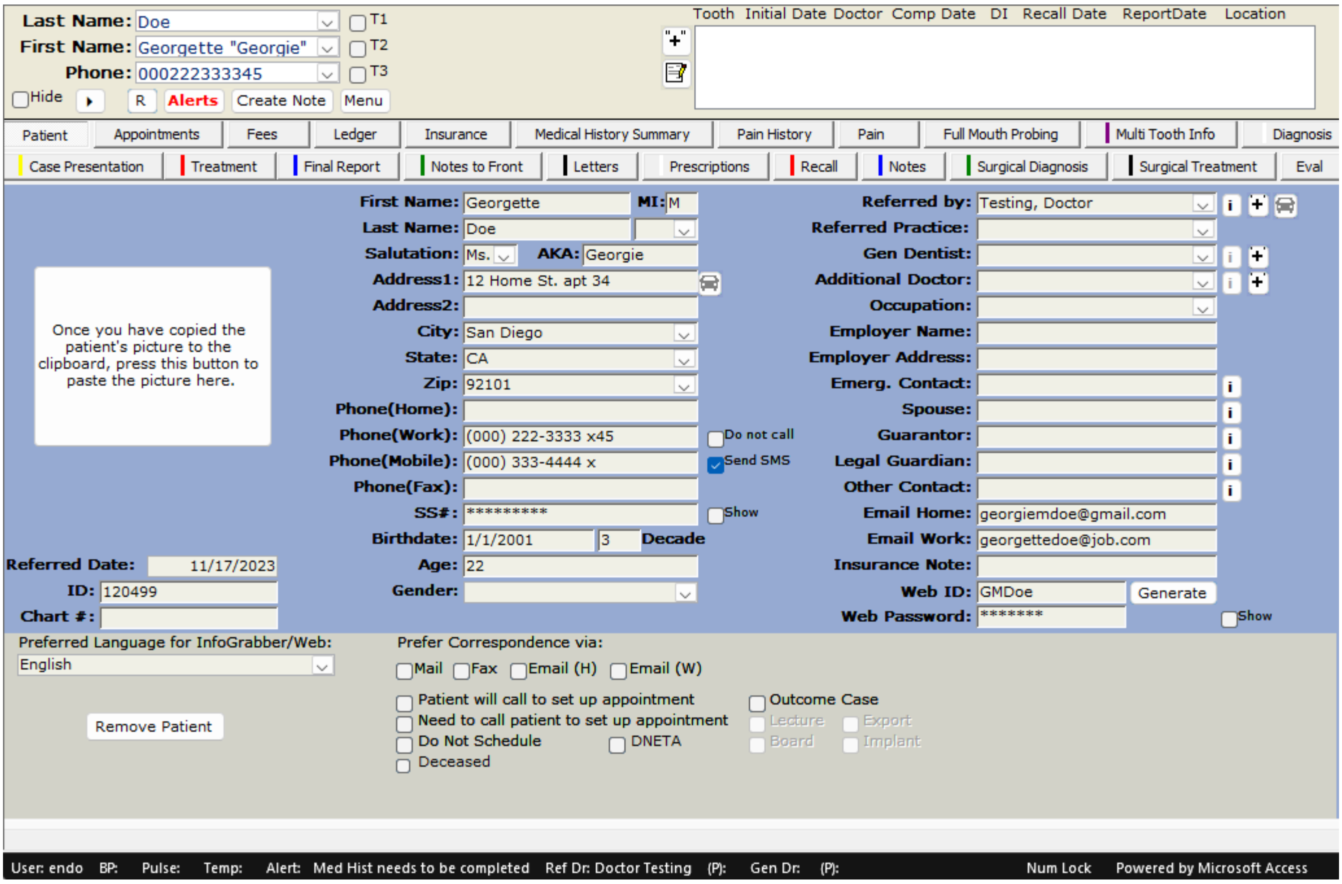
[v12] Patients page

938 [TDOKB1](#) February 24, 2026 [Pages](#) 4.65K

Overview

When logging into TDO the **Patient page** will always be the opening screen. Unless TDO has been newly installed on the computer, the **Patient page** will show the last patient that was viewed on the workstation. From here you can view all of your patient's general information including contact details, personal information, referral details, general dentist, employer, emergency contact, spouse, guarantor, legal guardian, email, and web credentials. As well as, mark a patient as do not schedule.

There are several ways information can be added to this page. The information can be filled out by the patient on a paper form and the office staff can manually enter the values into TDO. The patient can complete the information in office through the Infograbber application on a tablet pc. Or, if your office has Cloud services, the patient can fill out the information on your website.



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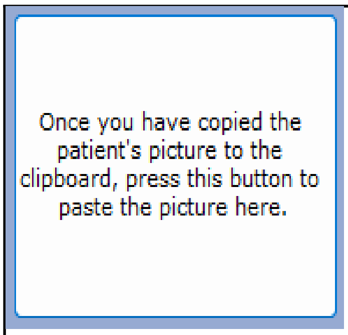
Patient Picture



Prior to a patient photo being added, patient profiles will appear the same as the screenshot to the left in lieu of a patient photo. Newly created patients will need their photo added to TDO. There are several ways to do this.

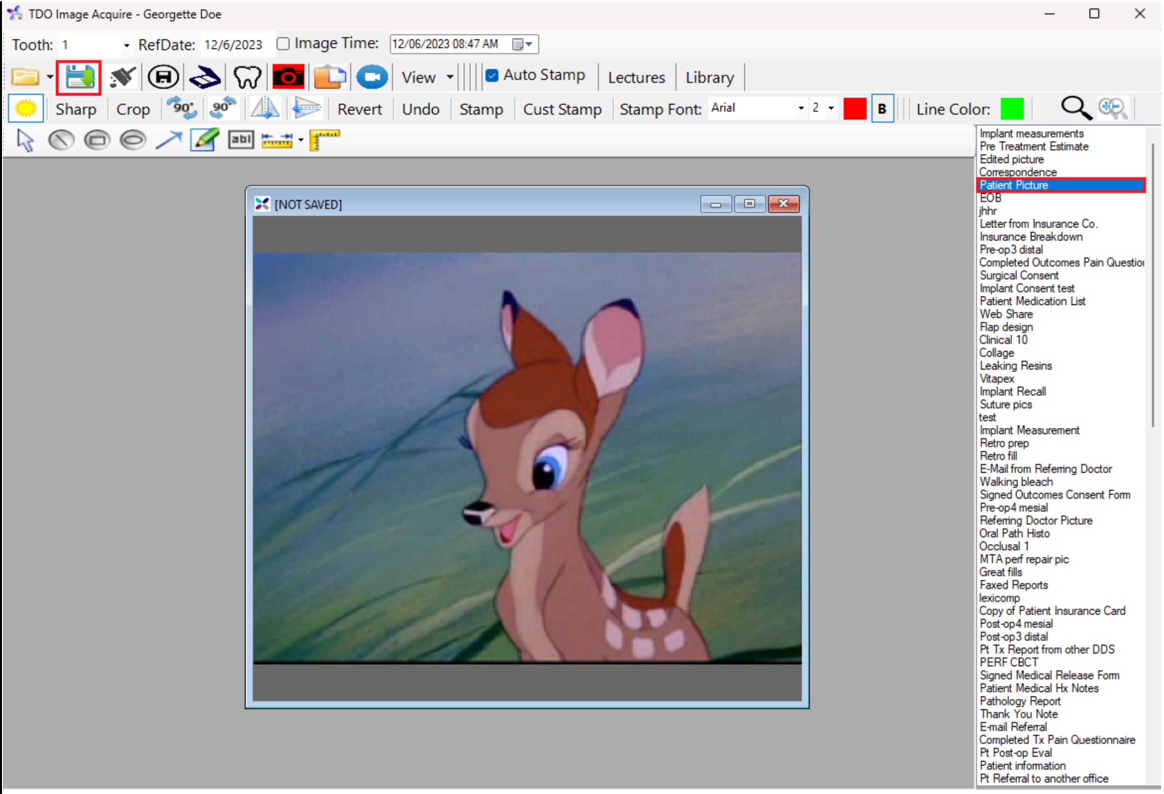
Method 1: Copy Image and Click into Window to Paste

This option is the same instructions that patient image window provides when first creating a new patient.

- **Right-click** on photo of patient
- Select **Copy**
- Click into the **Patient Profile Image** box (seen above) to paste the photo

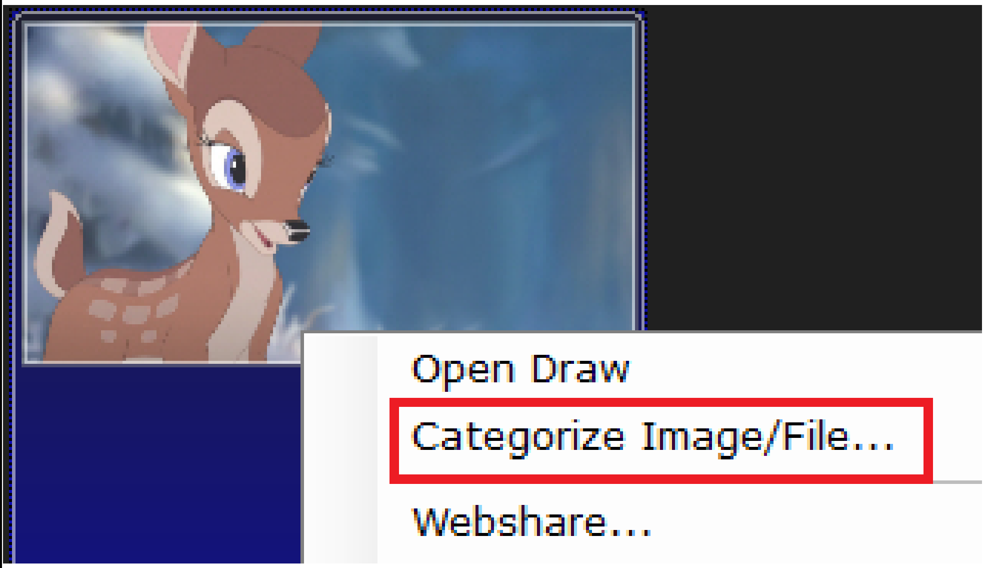
Method 2: Adding Photo into TDO through Acquire

- Open the **Acquire**
- From here there are multiple ways to add a photo into TDO, you can drag and drop, copy/ paste, take a photo (compatible camera must be connected and setup), or retrieve through File Explorer
- Select **Patient Picture** from the list of image categories on the right side of the screen
- Click on the **blue floppy disk with the green down arrow** to **Save** the image and image category



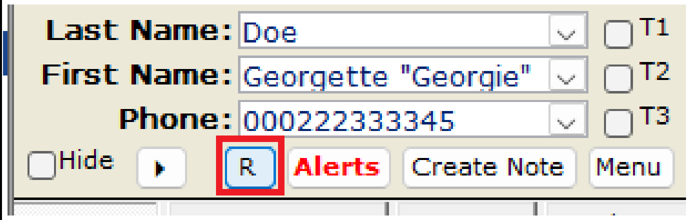
Method 3: Recategorize Existing Photo from Image Organizer

- Open the **Image Organizer** and navigate to the desired photo you'd like to use as the patient picture
- **Right-Click** on the photo
- Select **Categorize Image/ File...** this will open a window with dropdown fields for Category and Tooth



- Use the **Category** dropdown to select **Patient Picture** near the top of the list

- Click **Ok**
- A new window will open asking if you'd like to proceed with replacing the existing image, click **Yes**
- Use the **R** button to refresh your TDO and ensure the new patient picture is applied



Right-Click Options (Copy, Paste, Paste Default Image, & Delete Image)

Right-clicking on the **Patient Picture** gives you the option to copy the existing image or paste a new one. You may elect to use a generic default image by clicking **Paste Default Image** as shown to the left. Further, the patient picture can be deleted by selecting **Delete Image**, however, once it is deleted it cannot be retrieved and will be removed from the Image Organizer permanently.

Referred Date

The **Referred Date** is generated from the corresponding field of the same name when registering a patient. From the **Patient page,** this field cannot be edited. If the date needs correcting, you can do so in **Patient Tools > Patient Referral**.

Hovering over the field will show a Calendar icon, regardless, the date cannot be changed from the Patient page.

Patient ID

The patient **ID** is an auto-generated number in sequential order relative to when the patient's profile was created in the TDO software. Patient ID's cannot be edited or changed.

Right-Click Option

Right-clicking on the patient **ID** field will give you the option to use **Lookup Value** to search patients by their IDs. For detailed steps on how to do this, please visit the following linked article: [v12] Right-Click options.

Tip: Use Lookup Value to search by patient ID

Chart Number (#)

The **Chart #** field by default, will be empty unless a 3rd party database import is performed or the MDToolbox eRX patient demographic ID is completed. If not being used by one of the two previously listed options, it will remain empty.

Tip: Notating Duplicate Patients

Assuming **Chart #** is not in use, it can be used to notate that the current patient profile is or has a duplicate profile.

Chart # can be entered into multiple patient profiles. The patient ID field should be used as the primary numerical indicator within TDO to differentiate between patients.

Right-Click Options

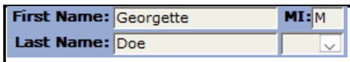
For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on the **Chart #** field will give you the option to use **Lookup Value** to search patients by their **Chart #s**.
View Cases for C	This will open a new window showing all patients and teeth with the selected

urrent Value	value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patients with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

First, Middle, & Last Name



The patient's name can be added on the **Patient page** in the fields **First Name**, **MI** (middle initial only), and **Last Name**. After entering them the first and last name will appear in the top portion of your TDO called the **Patient Menu**.

Right-Click Options

All three fields have the below options. For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on these fields will give you the option to use **Lookup Value** to search patients by their **first name**, **last name**, or **middle initial**.
View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Suffix & Salutation

The patient's suffix and salutation can be added on the **Patient page** in the

respective **Salutation** field and the **dropdown menu to the right of Last Name for the Suffix**.

Right-Click Options

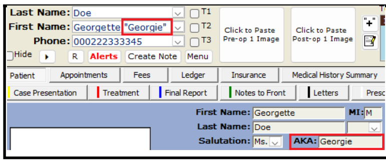
- **Suffix** = Edit List & Refresh List
- **Salutation** = Lookup Value, Edit List, Refresh List, View Cases for Current Value, & View Cases for Specified Values

For detailed steps on how to use any of the below right-click options, please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on the **Salutation** field will give you the option to use **Lookup Value** to search patients by their **salutations**.
Edit List	This option means the dropdown has the ability to add custom non-default list options.
Refresh List	This function is best used after updating a list through **Edit List** to ensure edits show up.
View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Alternative Name (AKA)



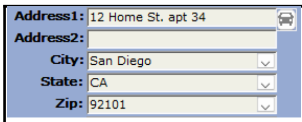
The **AKA** field is an optional field where you can add the patient's preferred name, nickname, or alternative name. When filled out the name will appear in quotes next to the patient's first name on he **Patient Menu**.

Right-Click Options

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on the **AKA** field will give you the option to use **Lookup Value** to search patients by their **AKA** name.
Edit List	This option means the dropdown has the ability to add custom non-default list options.
Refresh List	This function is best used after updating a list through **Edit List** to ensure edits show up.

Address 1 & 2, City, State, & Zip code



The primary address should be listed in field **Address 1** with the **City**, **State**, and **Zip** in their respectively named fields. **Address 2** is an optional second field, please note that the **City**, **State**, and **Zip code** fields do not correspond to **Address 2**.

Directions to Address 1 in Google Maps

By clicking on the **icon of a car** to the right of **Address 1** TDO will open Google Maps directions in your default internet browser between the patient's **Address 1** to your office's location which is set in **Setup** > **Site Configuration** > **Edit Control Table** > **Practice Information** > **Practice Street Address1**.

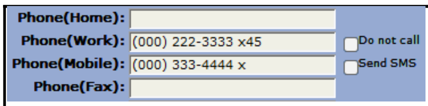
Right-Click Options

All of these address related fields have the below options. For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on these fields will give you the option to use **Lookup Value** to search patients by either their **Address 1 or 2**, **City**, **State**, or **Zip**.
View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Phone Numbers



TDO has four fields to add phone numbers: **Phone (Home)**, **Phone (Work)**, **Phone (Mobile)**, and **Phone (Fax)**.

TDO no longer supports faxing directly from within the application.

Do Not Call

Do Not Call is an available checkbox in case the patient has indicated that they do not want the office to contact their work.

Send SMS

If your office uses **TDO Comms**, or the older **TDO SMS**, in order to be able to text a patient you'll first have to mark off the checkbox **Send SMS** on the **Patient page**.

Right-Click Options

All of these address related fields have the below options. For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on these fields will give you the option to use **Lookup Value** to search patients by either their **Address 1 or 2**, **City**, **State**, or **Zip**.
View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.

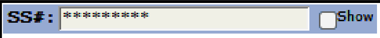
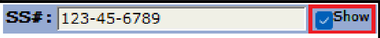
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Social Security Number (SS #)

A patient's social security number can be added on the **Patient page** in the field **SS#**. By default the social security number while be hidden with asterisk symbols "***." To view it check the box to the left labeled as **Show**.

It is recommended when done viewing/editing the number to deselect the **Show** checkbox.

	
Default view with asterisks.	View with **Show** checked off.

Right-Click Options

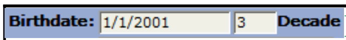
For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on the **SS#** field will give you the option to use **Lookup Value** to search patients by their **social security numbers**.
View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Birthdate, Decade, & Age

A patient's date of birth (DOB) can be added on the **Patient page** in the field **Birthdate**; this will populate the age of the patient within the **Age** field. To the right of **Birthdate** is the **Decade** field that automatically updates based on today's date and the patient's DOB to reflect what decade of life they are in. For example, someone born in 2001 is 22 years old in the year 2023 because they have been alive for 20 years (2 decades) + 2 years (the PT is in their 3rd decade) = the **Decade** field will show as 3 decades for this patient.



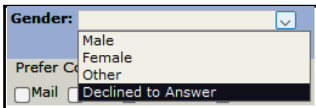
Example: The current year is 2023, our patient was born in 2001 and is 22 years old.

10 years (1st decade) + 10 years (2nd decade) + 2 years (in 3rd decade) = 3 decades

Right-Click Option

Right-clicking on the **Birthdate** field will give you the option to use **Lookup Value** to search patients by their dates of birth. For detailed steps on how to do this please visit the following linked article: [v12] Right-Click options.

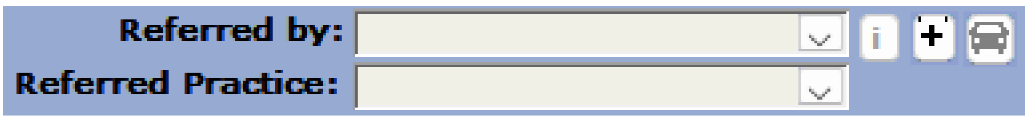
Gender



A patient's gender can be added on the **Patient page** in the field **Gender**. There four (4) options to select from **Male**, **Female**, **Other**, and **Declined to Answer**. At this time this dropdown list cannot be edited.

Referred by

The **Referred by** field is used to track the name of the doctor who referred the patient to your office. If the referring doctor has already been added into TDO, you can either use the dropdown to locate the doctor or begin typing the last name of the doctor and the system will auto populate the rest of their name. Details and contact information for the referring doctor can be located by clicking the **i** button which opens the **Doctor Information** window . If this patient is the first referral from the doctor you'll need to add them into your TDO by following the below steps.



Adding a new Referring Doctor (+)

- Click the **plus sign icon (+)** icon to open the **Referring Doctor Information** window
- **Optional:** If applicable, check the **Both** box to notate the doctor is both the general dentist and the referring doctor. If not, leave it marked as **Referring**
- Enter applicable information
- Use the **Door and Arrow** icon in the top right corner to save and close
- From the **Referred by** dropdown select your newly added doctor

Directions to patient's Address 1 to referring doctor's preferred address in Google Maps

By clicking on the **icon of a car** to the right of **Referred by** TDO will open Google Maps directions in your default internet browser between the patient's **Address 1** to the referring doctor's preferred address listed in the **Doctor Information** window.

Right-Click Options

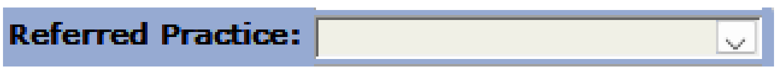
For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

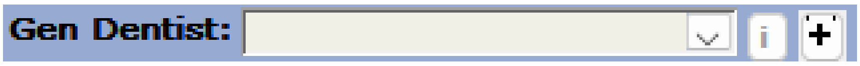
Referred Practice

The **Referred Practice** dropdown automatically populates with the practice location(s) associated with the referring doctor listed in the **Referred by** field. If the referring doctor has multiple practices associated to their name, you'll have to manually select which one to show for the patient from the drop down list.



General (Gen) Dentist

The **Gen Dentist** field is used to track the name of the patient's general dentist. If the general dentist has already been added into TDO, you can either use the dropdown to locate the doctor or begin typing the last name of the doctor and the system will auto populate the rest of their name. Details and contact information for the general dentist can be located by clicking the **i** button which opens the **Doctor Information** window . If the patient is the first at your practice to use this specific general dentist you'll need to add them into your TDO by following the steps below.



Adding a new General Dentist (+)

- Click the **plus sign icon (+)** to open the **Referring Doctor Information** window
- **Optional:** If applicable, check the **Both** box to notate the doctor is both the general dentist and the referring doctor. If not, leave it marked as **General**
- Enter applicable information
- Use the **Door and Arrow** icon in the top right corner to save and close
- From the **Additional Doctor** dropdown, select your newly added doctor

Right-Click Options

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

View Cases for C urrent Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patients with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Additional Doctor

The **Additional Doctor** field is an extra field used if the patient has another doctor that needs notating. If the doctor has already been added into TDO, you can either use the dropdown to locate the doctor or begin typing the last name of the doctor and the system will auto populate the rest of their name. Details and contact information for the doctor can be located by clicking the **i** button which opens the **Doctor Information** window . If the patient is the first at your practice to use this specific doctor you'll need to add them into your TDO by following the below steps.

Adding a new Additional Doctor (+)

- Click the **plus sign icon (+)** icon to open the **Referring Doctor Information** window
- Enter applicable information
- Use the **Door and Arrow** icon in the top right corner to save and close
- From the **Gen Dentist** dropdown, select your newly added doctor

Right-Click Options

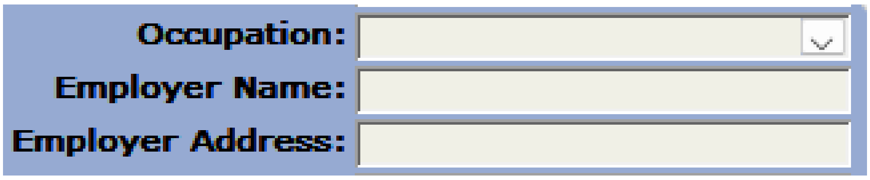
For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Occupation & Employment

The patient's occupation and employment information can be located in the **Occupation** dropdown and the **Employer Name** and **Employer Address** fields.



Right-Click Options

- **Occupation** = Lookup Value, Edit List, Refresh List, View Cases for Current Value, & View Cases for Specified Values
- **Employer Name** = Lookup Value, View Cases for Current Value, & View Cases for Specified Values
- **Employer Address** = Lookup Value, View Cases for Current Value, & View Cases for Specified Values

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on the **Salutation** field will give you the option to use **Lookup Value** to search patients by their **salutations**.
Edit List	This option means the dropdown has the ability to add custom non-default list

	options.
Refresh List	This function is best used after updating a list through **Edit List** to ensure edits show up.
View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

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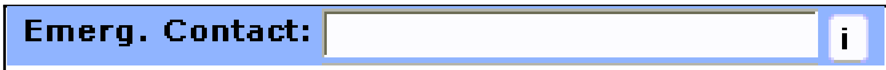
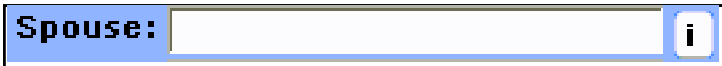
Emergency Contact

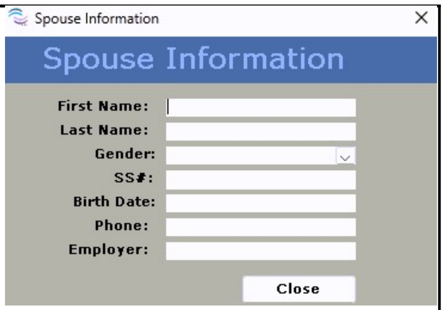


Follow the below steps to add an **Emergency Contact**.

- On the patient's **Patient page** click the **i icon** to the right of the field **Emergency Contact** - this will open a pop out window
- Fill in the emergency contact's **First Name**, **Last Name**, and provided phone number(s) - available phone number fields are: **Home**, **Work**, & **Mobile**
- **Close** to save

Spouse





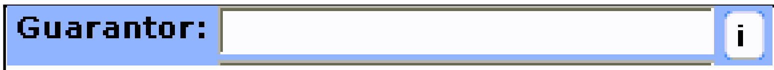
Follow the below steps to add the patient's **Spouse**.

- On the patient's **Patient page** click the **i icon** to the right of the field **Spouse** - this will open a pop out window
- Fill in the spouse's **First Name** and **Last Name**
- **Optional:** The remaining fields (**Gender**, **SS#**, **Birth Date**, **Phone**, & **Employer**) are optional, however, it is

recommended to collect a phone number.

- **Close** to save

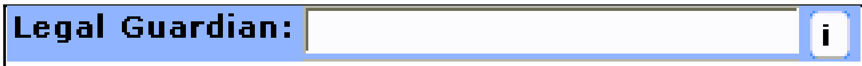
Guarantor



If applicable, follow the below steps to add the patient's **Guarantor**.

- On the patient's **Patient page** click the **i icon** to the right of the field **Guarantor** - this will open a pop out window
- Fill in the guarantor's information, available fields include: **First Name**, **Last Name**, **Salutation**, **Gender**, **SSN**, & **Birth Date**
- There are two (2) options for the guarantor's address:
    - **Option 1:** If the guarantor lives with the patient click the **Same as Patient** button
    - **Option 2:** If the guarantor does not live with the patient you'll have to manually add the address in
- **Close** to save

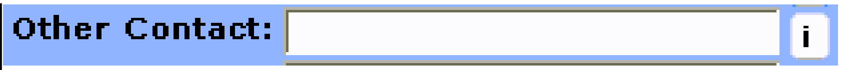
Legal Guardian

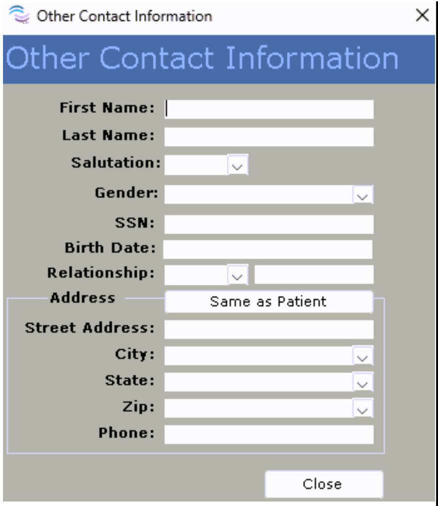


If applicable, follow the below steps to add the patient's **Legal Guardian**.

- On the patient's **Patient page** click the **i icon** to the right of the field **Legal Guardian** - this will open a pop out window
- Fill in the guarantor's information, available fields include: **First Name**, **Last Name**, **Gender**, **SS#**, **Birth Date**, **Phone** numbers (**Home**, **Mobile**, & **Fax**), & **Employer**.
- **Close** to save

Other Contact

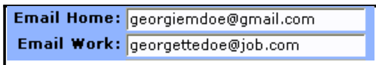




If applicable, follow the below steps to add the patient's **Other Contact**.

- On the patient's **Patient page** click the **i icon** to the right of the field **Other Contact** - this will open a pop out window
- Fill in the information, available fields include: **First Name**, **Last Name**, **Salutation**, **Gender**, **SSN**, **Birth Date**, & **Relationship**
- There are two (2) options for the address:
    - **Option 1:** If the guarantor lives with the patient click the **Same as Patient** button
    - **Option 2:** If the guarantor does not live with the patient you'll have to manually add the address in
- **Close** to save

Email Addresses



The patient's personal and work emails can be stored in the fields **Email Home** and **Email Work**. When sending out emails to the patient using the **Letters page** you'll be able to select which email address the email will be sent to.

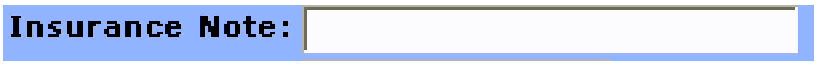
Right-Click Options

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

Lookup Value	Right-clicking on the **ID** field will give you the option to use **Lookup Value** to search patients by their IDs.
Edit List	This option means the dropdown has the ability to add custom non-default list options.
Refresh List	This function is best used after updating a list through **Edit List** to ensure edits show up.

Insurance Note

The **Insurance Note** is an available field should your office like to add a brief message on the **Patients page** about the patient's insurance.



Need more space for the note

If you'd like to add a longer note than what this field has available, we'd recommend utilizing the **Notes** box in the bottom right corner of the **Insurance page**.

Patient Portal Credentials

For TDO Cloud users, setting and viewing patients' Patient Portal website credentials is possible from the **Patient page** in fields **Web ID** (username) and **Web Password**.

Web ID

To create a new **Web ID** for a patient simply click the **Generate** button to the right of the field and TDO will create a username for the patient.

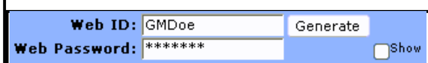
Web Password

Within newer versions of TDO there are two available options for the **Web Password**.

Option 1: Office cannot view or edit password

With this option the **Web Password** field will be accompanied by a **computer mouse with a question mark button** that opens the Knowledge Base (KB) guide # 354 on how to assist a patient in resetting their password. Link to KB # 354

Option 2: Office can view and edit password



Option 2 allows the office to have the ability to hide, view, and edit the patient's Portal password. By default this option will have the **Web Password** appear as asterisks (***) and can be made visible by checking the **Show box** to the right of the field.

Steps to switch between Options 1 & 2

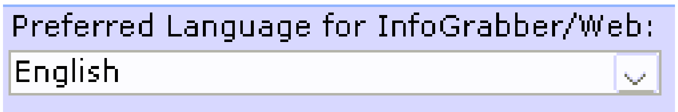
The following steps will switch the available option for all **Patient pages** system wide.

- Go to **Setup**
- Open the **Site Configuration** dropdown
- Select **Edit Control Table**
- Select **Application Settings**
- Under the section **Miscellaneous Settings** located near the bottom right corner of the window
- Check or uncheck the box for **Show Patient\Ref Dr Pwds** to toggle between options 1 and 2
- **Close** to save settings

Greyed out buttons

If any of the buttons mentioned in the above steps are greyed out then the current user profile logged into TDO does not have the appropriate permission privileges to make these adjustments. Either a user with these privileges will have to update the **User Roles** for the user profile where the button is greyed out or a user with the privileges will need to complete the steps.

Infograbber Preferred Language



The field **Preferred Language for Infograbber/ Web** is an optional field that can be made available or hidden depending upon your office's needs. By default the language will be English, updating this field will only update the **Infograbber application** and **Infograbber website** for the currently selected patient. There are six available language options: English, French, French-Canada, German, Portuguese, and Spanish. Due to the custom nature of TDO not all forms will translate, translated forms include: **Patient Registration**, **Insurance Card**, **Short Form Medical History**, **Prescribed Medications**, and **Pain History**.

Non-translatable forms

Medical History long form, **custom Medical History questionnaires**, and **Consent/ Policy forms** do not translate with this field.

- **Custom Medical History forms** can be manually translated by your office using the instructions provided in [KB #100, linked here].
- **Consent** and **Policy forms** also will not be translated; steps to add a manually translated form are provided in [KB #31, linked here].

Add or remove Preferred Language field

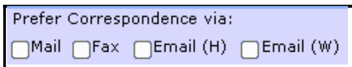
The following steps will add or remove the **Preferred Language for Infograbber/Web** from the **Patient page** system wide.

- Go to **Setup**
- **Site Configuration** dropdown
- Select **Edit Control Table**
- Open the **Application Settings** tab
- Under the **Medical History** section
- Check or Uncheck the box next to **Show Pref. Language on Patient Chart** to add or remove the dropdown field **Preferred Language for Infograbber/Web** from the **Patient page**
- **Close** to save updates

Greyed out buttons

If any of the buttons mentioned in the above steps are greyed out then the current user profile logged into TDO does not have the appropriate permission privileges to make these adjustments. Either a user with these privileges will have to update the **User Roles** for the user profile where the button is greyed out or a user with the privileges will need to complete the steps.

Correspondence Preference (checkboxes)



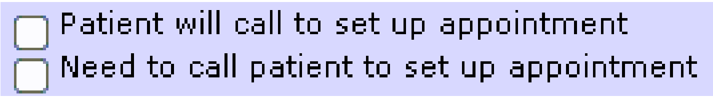
The field **Preferred Correspondence via** is used to mark the patient's preferred method of contact. Available options are **Mail**, **Fax**, **Email (H)** home, and **Email (W)** work.

Letters template default send options

Letters templates have the ability to have their default send option set to the check box marked under the patient's **Preferred Correspondence via** field.

TDO no longer supports faxing directly from within the application.

Appointment setup call (checkboxes)



The checkboxes **Patient will call to set up appointment** and **Need to call patient to set up appointment** can be used to track unscheduled needed appointments. To see a list of patients corresponding to these checkboxes go to **Reporting Tools** > **Administrative** > **Patients Needing and Appt** > select the information you'd like to see, either **Patients Needing an Appt - Need to Call** or **Patients Needing an Appt - Will Call Us**.

Right-Click Options

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Do not schedule & Do not ever treat again (DNETA) (checkboxes)

The checkbox **Do Not Schedule** is recommended for notating that a patient owes money that must be paid prior to an appointment being scheduled. The checkbox **DNETA,** standing for "Do not ever treat again," is recommended when a patient has been banned from the practice.

Right-Click Options

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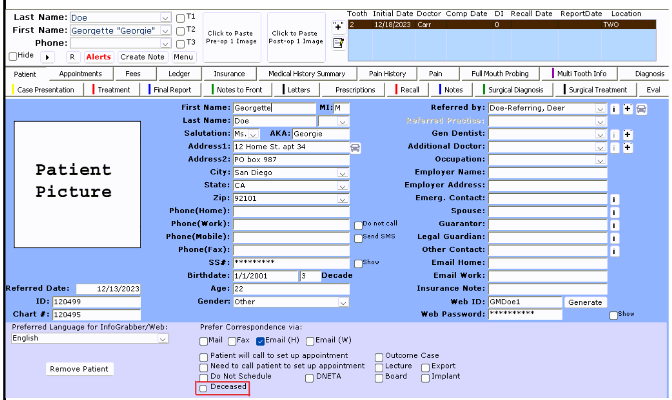
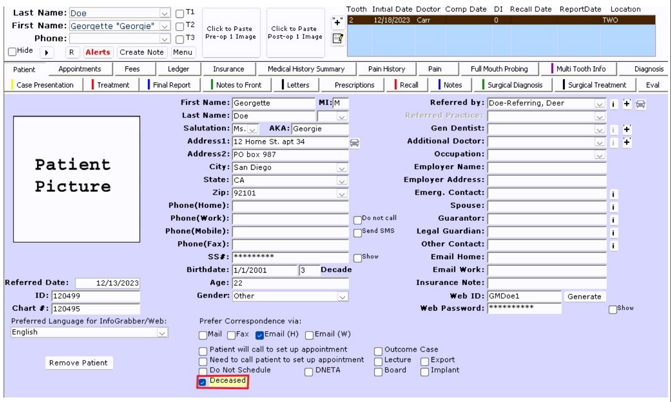
Deceased Patient (checkboxes)

The checkbox **Deceased** is to notate that the patient has passed out. When this is checked off the **Patient page** color will update slightly to visually show this has been checked.

Deceased = not checked	**Deceased** = checked
	

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View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.

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Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Lecture & Board (checkboxes)

The checkboxes **Lecture** and **Board** correlate to the the report found under **Reporting Tools > Administrative > Lecture and Board Cases**.

Right-Click Options

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.
View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.

Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.

Outcome Case, Export, & Implant (checkboxes)

The checkboxes **Outcome Case**, **Export**, and **Implant** can be used alongside the right click query reports.

Right-Click Options

For detailed steps on how to use any of the below right click options please visit the following linked article: [v12] Right-Click options.

View Cases for Current Value	This will open a new window showing all patients and teeth with the selected value currently in the field that was right-clicked on.

View Cases for Specified Values	This will open a new window where you can set filters based upon criteria from the field right-clicked on.
Patient's with multiple teeth/ cases will show up multiple times for View Cases for Current Value and View Cases for Specified Values.	

Remove Patient

The **Remove Patient** button will completely delete a patient from the TDO database. The patient must have a zero balance on the **Ledger page** and the teeth must be deleted prior to removing the patient otherwise it will not work. If you are removing a duplicate patient's chart, make sure to copy any information you want into the chart you are keeping. This includes notes and X-rays.

Not advised. This will permanently delete the patient's record.

Online URL: https://kb.tdo4endo.com/article.php?id=938